

FBCPS Weekday Preschool Payment Option Agreement

Please choose a payment option for your tuition payment and return this form to the Weekday office no later than June 1st.

Pay Tuition Monthly by Cash or Personal Check

Make check payable to FBCPS WP. All payments are due by the 1st of each month. Accounts with a balance after the 10th will incur a \$10 late fee. Checks should be placed in the drop box in the Finance office of FBCPS or mailed to FBCPS WP, 4330 North Avenue, Powder Springs, GA 30127. Cash should be given to Mrs. Lisa in the Weekday office and a receipt will be issued.

Your child's name should be written on the Memo line of the check.

_____ **I choose this payment option**

Pay Tuition Monthly by Bank Draft

You will need to contact your bank and set the draft up. We DO NOT draft your account. All payments are due by the 1st of each month. Accounts with a balance after the 10th will incur a \$10 late fee.

When setting up the bank draft, use the following information-

Payee: FBCPS WP

Address: 4330 North Avenue, Powder Springs, GA 30127

Account (or Memo line): Your child's name

Date: The date you choose for the draft to occur and the check delivered to the post office box

Amount: Refer to the chart on the Financial Agreement that was given to you at registration

_____ **I choose this payment option**

Prepay Tuition for Entire Year

A 4% discount is offered for prepaying your child's tuition for the entire year. Please see Mrs. Lisa in the Weekday Office so that she can figure this amount for you. This payment must be made no later than August 1st. After this date, you can still prepay tuition but you will not receive a discount.

Make checks payable to FBCPS WP. Payments can be placed in the drop box in the Finance office or mailed to FBCPS WP, 4330 North Avenue, Powder Springs, GA 30127. Please put your child's name on the Memo line.

_____ **I choose this payment option**

Child(ren)'s Name _____

I have chosen the above option for my tuition payments.

Parent or Legal Guardian Signature

Date